HOME   MANUAL   CREATING A BENCHMARK

Creating a Benchmark

1. Navigate to the Benchmarks tab and select the Create New Benchmark link.

2.

Create Benchmark

Benchmarks are customized assessments created by teachers to gauge student progress at the test, domain, and element level. Creating a Benchmark is a simple process. After entering your information and selecting your testing settings, choose whether you want randomly-generated questions or the freedom to browse all questions. You also have the option to add interactive skill work items and free response questions. Save your benchmark once you are happy with it, and you can either give students the unique Benchmark Code or assign it to them directly. Wait for student results to come in and then analyze the data to identify both class and individual student strength and weakness areas. Benchmarks are an excellent tool for diagnostic testing and remediation.

| 1 Settings | 2 Questions | 3 Favorites | 4 Skill Work | 5 Free Response | 6 Preview |

Benchmark Name: [_____]

Teacher: Keep your name selected OR select "Shared Benchmark..." to allow other teachers to use this benchmark
- (•) Sample Teacher
- ( ) Shared Benchmark - Allow Student to Choose

Class: -- Allow Student to Choose -- ▾
"Allow Student to Choose" which of your classes to report the benchmark results to OR select a specific class you want to take this benchmark

Test: -- Choose Test -- ▾
Select the content area that the benchmark will test.

Allow Students to Retest Missed Questions: ( ) Yes (•) No

Allow Students to View Item Results Upon Completion: ( ) Yes (•) No

Display Questions in Random Order: ( ) Yes (•) No
After specifying your preferences, click "Continue."

Number of Answers per Question: (•) 4 ( ) 3

[Continue]

3.

Create Benchmark

| 1 Settings | 2 Questions | 3 Favorites | 4 Skill Work | 5 Free Response | 6 Preview |

Choose your question mode. Basic Mode will create summative assessments based on actual test percentages. Custom Mode will allow you to browse and choose individual questions from any standards within the test.

[BASIC]   [CUSTOM]
Click to select either "Basic" or "Custom" mode.

4.

Create Benchmark

Items Points
Details: 16   16

| 1 Settings | 2 Questions | 3 Favorites | 4 Skill Work | 5 Free Response | 6 Preview |

Question Mode: ⦿ Basic ○ Custom

Basic mode will choose questions based on actual test percentages.

Length: [Small (25% of Actual Test Length) ⬍] ⟵ If "Basic" is selected, click here to choose either a Small, Medium, Large, or Actual test length.

Continue ⟵ Click "Continue" OR "Continue and Skip to Preview."

Continue and Skip to Preview

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5. Additional options include the ability to sort questions by popularity and difficulty level. To include a question in the benchmark, click the box to the left of the question.

Create Benchmark

Items Points
Details: 0   0

| 1 Settings | 2 Questions | 3 Favorites | 4 Skill Work | 5 Free Response | 6 Preview |

Question Mode: ○ Basic ⦿ Custom

Select a Domain and choose an Element to view questions.

Domain: [Geometry ⬍] ⟵ If "Custom" is selected, click here to choose a standard whose questions you would like to include in the benchmark.

SA - Short answer version available

⊖ MCC9-12.G.CO.6) Rigid Motions ⟵ Select the symbol to the left of the specific area you want to view questions for.

All/None Question - Click to View

[Popularity ⬍] ?

☐ If ΔMTV is reflected across the x-axis, what are the resulting coordi... SA Feedback

☐ If Kite ABCD is reflected across the x-axis, what are the resulting coordin... SA Feedback

☐ Describe the transformation. Feedback

☐ If ΔMTV is reflected across the y-axis, what are the resulting coordi... Feedback

☐ Which transformation is the result of reflecting the original figure across... Feedback

☐ Describe the transformation. Feedback

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6. Questions you have previously marked as "Favorites" can be included in the benchmark by selecting "Yes, I want to add favorite questions." Click, "No, I do not want to add favorite questions" to move to the next tab.

Create Benchmark

Details: Items 16 Points 16

| 1 Settings | 2 Questions | 3 Favorites | 4 Skill Work | 5 Free Response | 6 Preview |

Favorite questions are questions you have authored or USATestprep questions you have previously flagged while creating a benchmark or browsing the site. You may also author questions specifically for this benchmark.

YES, I want to add FAVORITE QUESTIONS   **NO, I do not want to add FAVORITE QUESTIONS**

7. Skill Work activities can be added to the benchmark by selecting "Yes, I want to add Skill Work." If you select this button, you will be asked to select the specific area you want to view Skill Work items for.

Create Benchmark

Details: Items 16 Points 16

| 1 Settings | 2 Questions | 3 Favorites | 4 Skill Work | 5 Free Response | 6 Preview |

Skill Work activities are interactive assessments. Types of Skill Work include classifying, highlighting, labeling, matching, and ordering.

YES, I want to add SKILL WORK   **NO, I do not want to add SKILL WORK**

8. Free response questions are not auto-graded, so they must be manually graded upon student completion. If you select "Yes, I want to add free response," you will be asked to select the specific area you want to view Free Response items for.

Create Benchmark

Details: Items 16 Points 16

| 1 Settings | 2 Questions | 3 Favorites | 4 Skill Work | 5 Free Response | 6 Preview |

Free response questions are open-ended and require higher-order thinking skills. They are not auto-graded, so you will need to manually grade these items upon completion. Each free response question includes a suggested answer key, which may include a rubric, sample response, and keywords.

YES, I want to add FREE RESPONSE   **NO, I do not want to add FREE RESPONSE**

9. The "Preview" tab allows you to view the test in its entirety and make final edits before clicking "Save Benchmark." A question can be marked as a bonus question, removed from the test, or replaced with a similar question. Once all edits have been made, click the "Save Benchmark" button.

Create Benchmark

Items Points
Details: 18 30

| 1 Settings | 2 Questions | 3 Favorites | 4 Skill Work | 5 Free Response | 6 Preview |

Student View   **Stats**   **Save Benchmark**

| Questions | Skill Work | Free Response |

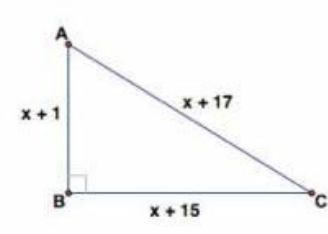1) ◀   Replace with Similar Question | Remove Question   ☐ Bonus Question (1 Point)

Click on each tab displayed to preview that portion of the benchmark.

Triangle with vertices A (top), B (bottom left, right angle), C (bottom right). Side $x+1$ on left (AB), side $x+15$ on bottom (BC), hypotenuse $x+17$ (AC).

In the right triangle shown, what is the cosine of angle C?

✔ A) $\frac{12}{13}$

B) $\frac{15}{17}$

C) $\frac{5}{13}$

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10. If you do not want to assign the benchmark or print benchmark cards, simply click the "Home" button. If you ever forget which code to provide your students, this information is stored on your "Benchmarks" tab.

USA TEST PREP
Your Classroom Partner

HOME | 6TH GRADE ▼ | 7TH GRADE ▼ | 8TH GRADE ▼ | EOCT ▼ | WRITING

HOME ▸ BENCHMARKS ▸ CREATE BENCHMARK

Create Benchmark

Success! Your benchmark test has been created.

		Items	Points
Questions:		16	16
Skill Work:		1	4
Free Response:		1	10
Total:		18	30

Name: Sample Benchmark
Benchmark Code: BUHUJOROFA
Teacher: Sample Teacher
Date Created: 03/07/2014
Test: Analytic Geometry (CCGPS) EOCT

Clicking "Assign This Benchmark" will enable you to set a start date and due date for the assignment. Students will be able to click a blue "Begin" button to take the test.

Assign This Benchmark

Electronically assign this benchmark to your students. They will log in and see the benchmark as an assignment on their home page.

OR

This button provides cards that can be cut out and passed to students who need to take the test. They will login to their student account, click the "Take a Benchmark Test" button, and input the benchmark code to begin the test.

Print Benchmark Cards

To complete a benchmark, students should log in, click the "Take a Benchmark" button, and enter the Benchmark Code.

TEACHER-EMPOWERED, TEACHER-DEVELOPED, EASY-TO-USE

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